

**CARNEYS POINT TOWNSHIP**  
**BUDGET MEETING MINUTES**  
**March 5, 2022**  
**8:00 AM**

The Budget Meeting of the Township Committee was held on the above date at the time of 8:00 a.m. Committeemen Dennis, Pelura, Bomba and Brown were present. Mr. Dowe was not in attendance. Also present at this meeting were K. Mitchell-CMFO, J. Proffitt-Township Clerk, A. Davis-Treasurer. The meeting was also held Virtual.

Mayor Brown called the meeting to order, he read the **Opening Public Meeting Act**. Mayor Brown led the **Pledge of Allegiance to the Flag** and roll call was taken.

Ms. Mitchell stated that Carolyn Zumpino with TRIAD is going to address the concerns from the Committee on the two properties rehabilitations. Ms. Zumpino and Wayne were on the phone. Mr. Pelura commented that he has concerns of the cost of the rehabs with the market of selling the properties. The house located at 340 Ives is being rehabbed for \$164,760.00. This is a village home and that is high. Ms. Zumpino said this program is designed to provide affordable housing. The sale cost will be off set by the grant. Mr. Pelura asked how many quotes did you receive. She stated 20 packets were picked up but only two bid the projects. Mr. Pelura asked if the prices were out of lined would they have been rejected and the project rebid. Ms. Zumpino suggested to get these two done and then look for something that does not need as much work. It was stated we could bring in our own Public Works people to clear the property to save costs. Ms. Zumpino and Wayne left the meeting. Mr. Pelura said he was concerned they just put the quote through. Ms. Mitchell said the old Administrator gave them names of contractors she received from the Construction Office. Mr. Pelura said this put them on notice that we are checking not just saying ok. Mr. Pelura made a motion to approve the Mayor to sign the Housing Rehabilitation agreement for 340 Ives Ave and for 336 Jackson Ave. Seconded by Mr. Bomba and all were in favor.

Mayor Brown asked for a motion to approve the bill list of \$290.00. Ms. Mitchell said this is for the Deputy Clerk going to DMV getting tags for the new vehicles. Motion to pay was made by Mr. Pelura, seconded by Mr. Bomba and all were in favor.

Jack Palumbo Construction Code Official took a seat at the table to present his budget. He said his budget does not have many changes. He would like to request salary increases for the Inspectors. He gave a sheet to the Committee with his request. Mr. Palumbo discussed the position of Mechanical Inspector. He spoke about the increase of inspections he has done in the past year. Mr. Palumbo is requesting being paid for this position. Mr. Pelura asked why he wants the top of the salary range. He said he based the salary off of the Fire Inspector who does less inspections. After reviewing the inspectors' salaries, he discussed getting reimbursed for the flood plain position also. Lastly, he addressed Stephanie the Clerk in Zoning/Housing office. He would like to see her made full time and given a salary increase. He said she is learning parts of his office so she could work part-time in UCC. She is willing to take the UCC Technical Assistant classes. He suggested making her salary \$18.00 per hour. The Committee asked about the two applications he received for the Principal Tech Assistant position. He said they will be interviewed later in the month.

Mr. Palumbo said he would like to see Bob Schmid get the Abandoned Property position that is open. Mayor Brown asked if he would work more hours and the salary for this position. Ms. Mitchell said there is a line for that position. Mr. Palumbo said he did not do anything with the vehicle line. Ms. Mitchell said any vehicle bought with Construction fees has to stay in that department for three years. After some discussion the Committee decided to order one vehicle for this year and then two next. Ms. Mitchell said she is going to increase the training line so the new person and Stephanie can take the courses for Principal Tech. Assistant. With no more to discuss Mr. Palumbo left the meeting at 9:10 am.

Kathleen Hill Assessor took her place at the table. She started with 6 months she has worked without an assistant. She presented a sheet with salaries from around the County. She stated she would like an increase. She mentioned she has had 11 assistants in her office since she began. She would like to see an assistant paid a little more so they stay. If a person is hired, she would like three days a week. Somewhere down the line she would like to see this person take the classes and get certified. Ms. Mitchell said she would like to see Ms. Hill included in the discussions with the warehouses on the PILOTS.

Ms. Mitchell reviewed Insurance for Employees. She said this was decreased due to the Penns Grove and Pennsville Shared Service Agreements. Ms. Mitchell said she decreased COAH. She said they are working out the E-Z Pass issues for the Bridge. She decreased the Recreation line for a ground's keeper. She added the American Rescue Plan money. She mentioned a Bond Ordinance will be done for the Fire Truck. Ms. Mitchell discussed the cleaning of the Municipal Buildings. She suggested going out to bid or getting quotes towards the end of the year. All the Capital requests were discussed. Fred Caltabiano, Auditor was called for some information and guidance. He discussed the Capital requests and costs. He offered his guidance to the Committee. He said the current Bond will be done 2029, the Green Acre Trust Ordinance will be done 2024, and NJDIT Loan in 2026.

Lastly, the Committee reviewed the Budget Requests and salary increase requests. Chief VanNamee discussed the mandatory training his officers require. He asked for additional officers. Mayor Brown said he does not feel we need to promote a third Lieutenant. The Committee did approve one Corporal being promoted. They all agreed to hiring an additional Police Clerk at \$16.00 per hour and to hire two SLEO II officers. The Committee approved an increase of \$20.00 per hour for the Confidential Police Clerk. The Committee also approved an increase for the Tax Assessor. The Committee discussed the rest of the list for some time. This will be discussed at another meeting in the future.

Ms. Mitchell asked if she could include her compensation time for these meetings due to her last day is next Friday. Mr. Dennis made a motion to allow, seconded by Mr. Bomba and all were in favor.

Mayor Brown moved on to **Public Participation**: With no public questions or comments this portion was closed.

With no further business, a motion was made by Mr. Bomba to adjourn, seconded by Mr. Dennis. Motion passed with four affirmative votes. The meeting adjourned at 1:05 pm.

3-16-2022  
Approved:

  
June Proffitt, Municipal Clerk