

**CARNEYS POINT TOWNSHIP**  
**BUDGET MEETING MINUTES**  
**FEBRAURY 27, 2021**  
**8:00 AM**

The Budget Meeting of the Township Committee was held on the above date at the time of 8:00 a.m. Committeemen Dennis, Pelura, and Brown were present. Also present at this meeting were K. Mitchell-CMFO, J. Proffitt-Township Clerk, L. Jones-Treasurer and A. Davis-Deputy Treasurer. Virtual was Mr. Dowe Committeeman and C. English Administrator. Mr. Bomba was running late.

Mayor Brown called the meeting to order, he read the **Opening Public Meeting Act**. Mayor Brown led the **Pledge of Allegiance to the Flag** and roll call was taken.

Ms. Mitchell started by giving an overview of the 2021 budget as it stands from the last meeting. She reviewed the changes made at the last meeting. Decrease the Dog O/E and Buildings & Grounds for YMCA repairs, along with other lines. Increase some lines such as Tax Collection O/E and LOSAP.

Mr. Palumbo was in attendance to review UCC/Housing and Zoning budgets. Mr. Palumbo spoke on the letter from Unique requesting a pay increase. Her salary was discussed by the Committee. Mr. Palumbo said she is working in the Assessor's Office, UCC and is currently certified as a Principal Technical Assistant and for the Health, Housing and Zoning Officer. Mr. Palumbo reviewed the budget and said he is in need of two computers. Mrs. Jones said they have been included in the line. Ms. Mitchell said that line is for the purchase of 4 I-Pads. She said this will be absorbed by the overflow funds.

Mr. Bomba arrived at 8:12 am. The Committee discussed the purchase of two more vehicles. Mr. Palumbo requested inclement weather gear for the Inspectors. He said jackets both summer and winter with reflection and Carneys Point on them. Ms. Mitchell suggested the place Public Works gets their uniforms. Ms. Mitchell removed the money for eye glasses due to no full-time employees. The Committee discussed money in demolition. After the discussion this money was also removed. Mr. Palumbo thanked the Committee and left the meeting.

Chief VanNamee and Lt. Brian Hogan arrived to review the Police budget. The Committee asked about the increase in schooling. Chief VanNamee said he and Lt. Hogan were Internal Affairs Officers and both will not be doing this job. So, two new Officers will have to go to training for this. Chief VanNamee discussed hiring of officers. He said he would like to hire two full officers and two Specials. He mentioned getting two now and two later in the year. The Chief also mentioned promotions of officers. He said once Lt. Hogan retires there will be no Lieutenants. He would like to promote Corporals and Sergeants also. Mayor Brown challenged the amount of overtime. He said I know you cannot predict what will happen but that amount will have to be reduced. The Committee moved to discuss the Capital Requests. The Chief discussed the storage and evidence room as being a problem. He suggested to move walls and make it larger. Next, they discussed expanding the parking lot with fencing and a gate. He said the gate can be done next year, but for security and safety the parking lot does need to be fenced in. Tasers were discussed and with the change in Law Enforcement rules these are much needed. Vehicles were discussed. The last two are on the last payment. The Chief said they ordered two vehicles last year and still have not received them. Chief VanNamee mentioned

police radios, 19 in all. Mr. Dowe asked if this can be split in to thirds for less amounts each year. With no more Capital to request the Chief and Lieutenant left the meeting.

Mr. Dowe went over the Recreation budget. He said it is the same as last year. The Mayor brought up the Recreation Supervisor position. What are the job duties and responsibilities? Ms. English said she started a job description and will forward it to Mr. Dowe to review.

Planning Board was reviewed next, the budget was the same with advertising being increased a small amount. Ms. Mitchell mentioned a module that tracks escrow payments. This is through Edmonds.

Court, Insurance and Engineering was reviewed with no changes. The salary of Unique was discussed. She is currently at \$12.86. Mr. Mitchell mentioned the hours she works in each of three offices.

The Committee moved on to discuss the Tax Assessor's salary request for an increase. Ms. Hill said she is doing more with the warehouses. She mentioned she is the second largest Township in Salem County in deeds, residentials and commercial properties. She asked around to see what everyone else was making. She said the list is in here packet for review. Ms. Hill mentioned having five assistants in her office in the years she has worked here. It would be nice to have a steady person to work in here office. She is getting Unique Tax Assessment 1. She mentioned putting more in the Professional Services to cover Tax Appeals. She reviewed with the Committee what could be coming up for Appeals. She said she does not order an appeal unless it is necessary.

Next, was Mr. Santogrossi to discuss his budgets. He mentioned two operators and a Foreman position. Mr. Pelura said we need to request from Penns Grove more than a one-year contract. We don't want to hire and have to lay off if they decide to leave. This topic was discussed much more at the meeting.

Emergency Management was discussed and since they received a new vehicle last year the maintenance was dropped some. The Safety Equipment was also lowered due to being able to get some if the items from our JIF. The next meeting Fire will be reviewed. Ms. Mitchell said she will go over what we have done to this point.

Mayor Brown moved on to **Public Participation:** With no public questions or comments this portion was closed.

With no further business, a motion was made by Mr. Bomba to adjourn, seconded by Mr. Dennis. Motion passed with five affirmative votes. The meeting adjourned at 10:50 pm.

3-17-2021  
Approved:

  
June Proffitt, Municipal Clerk